

28 April 2020

Dear Parents and Caregivers,

Thank you for your continued support and patience as we work our way together through this COVID-19 pandemic. I am writing to you to let you know about the arrangements for our school for Term 2 and what it will mean for you and your children.

As we will need to do some things differently over the coming weeks, to maintain learning and to keep your children and our staff safe, please read the following information and discuss the relevant parts with your child/children.

I understand this may be an uncertain and difficult period for you and your family. That is why the State Government has given parents a choice about whether their children return to school for face-to-face teaching or learn from home. It is a personal decision influenced by each family's circumstances.

To assist with your decision making, please note the following:

- From tomorrow, Wednesday 29 April, school is open for all students whose parents and caregivers choose to send them;
- Students who attend school will be taught a face-to-face program and timetable, working through their work pack.
- For those children learning from home, this will be through online or hard copy work packages provided to you.
- For those students who are learning from home, contact by their class teacher will be made each week by phone and/or online

If you choose to send your child/children to school tomorrow please ensure that you maintain physical distancing between yourself and other parents whilst waiting for the gates to open. The gates will open at 8.20am and then will be locked at 8.45am. You have between these times to drop your child at the designated gate. Please note the following organisational changes to ensure the health and safety of our children and staff:

- Parents are asked to drop their child/children at the school gate, please do not enter the school grounds. For this reason, staff will be present at the gates to assist with walking Kindergarten, Pre Primary and any other student who requires assistance to walk to their classroom.
- Four pedestrian gates and two carpark gates will be open at 8:20am, as the first siren sounds to enable students to walk directly to their classroom. All school gates will be locked by 8:45am. Anyone arriving after this time will need to wait at the front school gate and telephone the office to enable a staff member to let your child in to the school grounds.
- Students in **Rooms 13, 14, and 16** need to enter the school by the gate and pathway near Room 19 on Brookdale Drive.
- Students in **Rooms 17, 18 and 19** need to enter the school grounds via the school gate at the front of the school, on Seventh Road.
- Parents of students from the above mentioned classrooms can drive through the "kiss and go" carpark if necessary however there will be **no parking**. This will be for "drop and go" only, from children from these classrooms.
- For the following classes there is parking available in the church carpark on Seventh Road directly opposite the school, then please have your children use the crosswalk. Alternatively there is parking on Terrigal Way, at the side of the oval.

- Students in **Rooms 9,10 and the Year 1 students from Room 7** need to enter via the front school gate or the oval gate, near the play equipment. Anyone using the crosswalk will need to walk to the front gate or to the gate on the oval please.
- Students in **Rooms 11 and 12** need to use the oval gate near the play equipment. Parking can be accessed on Terrigal Way.
- Students in **Rooms 1, 2, 3** and the **Pre Primary students from Room 7** need to use the **second oval gate** which is located near the football goals, at the end of the oval near the basketball courts. We will have additional staff here to assist with walking the students to the classroom. Parking can be accessed on Terrigal Way. **These students will be released from this gate at the end of the day to an adult only. If your child has a sibling, they will be meeting together at the end of the day to be released together at this gate.**
- There will be no playing on playground equipment before or after school.
- At the end of the day, student release will start from 2:15pm.
- Any students in Kindergarten and Pre Primary, Rooms 1, 2 and 3 will meet with their brothers and sisters at the **second oval gate** which is located near the football goals, at the end of the oval near the basketball courts from 2:15pm. Parents can pick their children up from here from 2:15pm. These students will only be released to their parent or caregiver.
- Students from C Block- Rooms 7, 8, 10, 11 and 12 will be released from the oval gate next to the playground. This will begin from 2:15pm and again, **only students who have an adult present** may leave early. **ALL OTHER STUDENTS WILL LEAVE WHEN THE SIREN SOUNDS AT 2:30PM**, as they normally would.
- A Block – Rooms 13, 14 and 16 will leave from the gate outside Room 19 on Brookdale Drive and the “kiss and go” driveway will be open. **This is not for parking**, you must keep it moving. This is challenging however it will assist with lessening the traffic on Brookdale Drive but if it does not work, it will remain closed for the rest of the week. Please show patience if needed to keep moving.
- Students from D Block – Rooms 17, 18 and 19 will leave from the front gate.
- Students can be released from 2:15pm from these gates if a parent/caregiver is present. If no adult present, the children will be released as per normal at 2:30pm.

Cleaners will be working throughout the day to ensure all high-use areas, such as benchtops, desks, doorknobs, taps and hand rails, are regularly cleaned and surfaces disinfected. Our playgrounds will be open and children will be required to wash their hands before and after playing on the equipment. Play equipment will be cleaned before school and after each break.

These arrangements will be in place and reviewed ahead of Week 4 commencing 18 May. As always, State Government decisions will be based on the best health advice.

We want all families and children to feel supported and informed during this time. I thank you for your partnership as we navigate this together.

Kind regards



Lesley Barrett
PRINCIPAL